

INDIANA ELECTION ADMINISTRATOR'S CONFERENCE AGENDA

December 11-12, 2007
Downtown Marriott Hotel –
350 West Maryland Street, Indianapolis, Indiana

Monday, December 10

4:30 – 7:00 PM	Conference Registration	Registration Room #1, 2 nd Floor
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Tuesday, December 11

7:00 AM – 12:00 Noon	Conference Registration	Registration Room #1, 2 nd Floor
7:00 AM – 8:45 AM	Indiana Breakfast Buffet	Marriott 5

9:00 AM – 9:05 AM	Plenary Session Introductory Remarks and Announcements Brad King and Pam Potesta, Co-Directors	Marriott 5
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Pledge of Allegiance
Star-Spangled Banner

9:05 AM – 9:15AM	Welcoming Remarks The Honorable Todd Rokita, Secretary of State of Indiana	Marriott 5
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9:15 AM – 10:00 AM	Mr. M. Eric Eversole, former Trial Attorney United States Department of Justice, Civil Rights Division, Voting Section	Marriott 5
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10:00 AM – 10:15 AM	Break	Marriott 5-6 Foyer
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10:15 AM – 11:00 AM	Mr. John Godley, State of Indiana Liaison Federal Voting Assistance Program United States Department of Defense	Marriott 5
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11:00 AM – 11:45 Noon	Ms. Julia Bauler, HAVA Training and Education Coordinator, Office of the Secretary of State	Marriott 5
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11:45 AM – 12 Noon	Break	
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12 Noon – 1:30 PM	Election Administrator Awards Luncheon The All-American Midwest Buffet	Marriott 6
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Note: Since the Marriott staff must rearrange and set tables for this luncheon, the luncheon starting time may be slightly after 12:00 Noon.

1:30 PM – 2:30 PM	Breakout, Course 1 Breakout, Course 2 Breakout, Course 3	Marriott 1-2 Marriott 3-4 Marriott 5-6
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2:30 PM – 3:00 PM	Break	
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3:00 PM – 4:00 PM	Breakout, Course 4 Breakout, Course 5 Breakout, Course 6	Marriott 1-2 Marriott 3-4 Marriott 5-6
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BREAK OUT SESSION TOPICS AND ROOMS:

“A” Breakout Sessions

Marriott 1-2:

Open Door Law, Public Records Law, and Record Retention Requirements
For County Election Boards, Clerks, and Voter Registration offices
Brad King, Co-Director

Marriott 3-4:

Central Count of Absentee Ballots
Best Practices; County Discussion
Dale Simmons, Co-General Counsel, moderating a panel of county representatives

Marriott 4-5:

Campaign Finance Administration and Enforcement
Abbey Taylor and Michelle Thompson, Campaign Finance staff

“B” Breakout Sessions

Marriott 1-2:

Post-Election Procedures: Canvassing, Recounts, and Assorted Lawsuits
Brad King, Co-Director
Note: This breakout will include a discussion of provisional ballots, which will be addressed in more detail at the Wednesday morning plenary session.

Marriott 3-4:

Absentee Ballot Procedures and Requirements
Dale Simmons, Co-General Counsel
Note: This breakout will not address central count procedures, but will contain information about the absentee process applicable to all counties.

Marriott 5-6:

Voter Registration Procedures and Issues
Leslie Barnes, Co-General Counsel
Virchow Krause and Quest Information Systems

Wednesday, December 12

7:00 AM – 9:00 AM	Indiana Breakfast Buffet	Marriott 5
7:00 AM – 12:00 Noon	Conference Registration	Registration Room #1, 2 nd Floor
9:00 AM – 9:15 AM	Questions and Answers from Yesterday's Sessions Announcements <i>Brad King and Pam Potesta, Co-Directors</i>	Marriott 5
9:15 AM – 10:15 AM	Candidate Filings, Certifications, and Challenges <i>Dale Simmons, Co-General Counsel</i>	Marriott 5
10:15 AM – 10:30 AM	Break	
10:30 AM – 11:00 AM	Statewide Voter Registration System <i>Virchow Krause and Quest Information Systems</i>	Marriott 5
11:00 AM – 12 Noon	Certificates of Error, Provisional Ballots, and Fail-Safe Procedures <i>Leslie Barnes, Co-General Counsel</i>	Marriott 5
12 Noon-12:15 PM	Questions and Answers from Today's Sessions Closing remarks and announcements <i>Note: Please complete and return your conference evaluation form. Thank you!</i> <i>Brad King and Pam Potesta, Co-Directors</i>	Marriott 5
12:15 PM	Adjournment	